

FY 2027 BPA Questions and Answers

If you have any questions regarding the RFP, please submit your questions in writing to TXEPml_solicitationquestions@txep.uscourts.gov. You may NOT call with ANY questions regarding the RFP, regardless how minor the question. All questions are due by Wednesday September 23, 2026, at 5:00 p.m. All responses to questions will be posted to the U.S. Probation Office website as questions are received. Therefore, please check the web site occasionally while working on the RFP, and prior to submitting the RFP, for any clarification issues. All responses to questions will be posted on the U.S. Probation Office website at www.txep.uscourts.gov (under the Contract Treatment Services tab, then click on the link that says BPA Questions and Answers). Proposals are due by Friday October 2, 2026, at 5:00 p.m.

Section L provides specific directions for potential offerors in completing the proposal. The offeror should fully read Section L and follow the directions set forth. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. All proposals will be evaluated by the criterion explained in Section M. Note if you intend to subcontract any services, instructions are included in Section L the offeror should follow.

Question No. 1: We are reviewing the physical-site requirement for the Lewisville urine collection/testing opportunity, solicitation 0540-27-0033. Section B describes the required geographic area as “encompassing Lewisville, Texas,” but we did not find defined ZIP-code or county boundaries. Would an otherwise compliant provider facility in adjacent Plano or Frisco satisfy the geographic-area requirement, or must the performance site be physically located within Lewisville city limits?

Answer No. 1: No, a facility in Plano or Frisco does not meet the solicitation requirements. As identified in Section B, a vendor must be capable of providing services within a geographic area **encompassing Lewisville, Texas. In accordance with Section L (Background Disclosure), “Offeror and subcontractor sites shall be located within the solicitation’s identified catchment area and shall be operational sites at the time of the RFP submission.”** Any proposed facility in response to Solicitation No. 0540-27-0033 can be located inside or outside the city limits of Lewisville, Texas; however, the proposed facility **must** have an **actual physical address of Lewisville, Texas.**

Question No. 2: Our office is preparing a proposal for Solicitation 0540-27-0022, Substance Use Treatment for Lewisville, Texas. We are requesting clarification regarding the physical-site requirement. Our treatment facility is located in Dallas, Texas. Would this location satisfy the solicitation’s requirement that the performance site be located within the identified Lewisville catchment area, or must the performance site be physically located within Lewisville city limits or within specific designated ZIP codes?

Answer No. 2: No, a facility in Dallas, Texas does not meet the solicitation requirements. As identified in Section B, a vendor must be capable of providing services within a geographic area **encompassing Lewisville, Texas. In accordance with Section L (Background Disclosure), “Offeror and subcontractor sites shall be located within the solicitation’s identified catchment area and shall be operational sites at the time of the RFP submission.”** Any proposed facility in response to Solicitation No. 0540-27-0022 can be located inside or outside the city limits of Lewisville, Texas; however, the proposed facility **must** have an **actual physical address of Lewisville, Texas.**

Question No.3: Regarding Solicitation No. 0540-27-0041. I cannot ascertain what the "amendments" are. I found four "attachments" but no "amendments". What am I missing?

Answer No. 3: There are no amendments to Solicitation 0540-27-0041.

Question No.4: Is anyone able to confirm for me whether the address below is within the catchment area is for BPA Solicitation 0540-27-0022 for Substance Use Treatment in Lewisville, Texas?

Answer No. 4: Bartonville, Texas is not within the identified catchment area for BPA Solicitation 0540-27-0022 for Lewisville, Texas.

Question No. 5: Performance site: Would a private suite or dedicated room within a shared medical/professional facility satisfy the physical-site requirement if the space is located in Lewisville, is operational at the time of proposal submission, provides disability access, allows confidential collections, provides secure storage, and permits the collection restroom/area to be controlled as required during urine collections?

Answer No. 5: Yes, please be guided by the Statement of Work below regarding Secure Collection Area. Secure Collection Area The vendor shall: To the extent possible, provide a lavatory only for collecting urine specimens that is not used by staff or others not providing urine specimens. If the lavatory is used by others not providing a urine specimen, the vendor shall: Limit the possibility of any interference with the collection process or adulteration of the specimen; and Limit access during the collection process to only those involved in the collection of urine specimens.

Question No. 6: Operational site documentation: What documentation should an offeror submit to demonstrate that its Lewisville performance site is operational at the time of proposal submission (for example, executed lease/sublease/room-use agreement, certificate of occupancy or other local documentation, photographs, or other evidence)?

Answer No. 6: Please refer to Section L.1 Preparation of the Background Disclosure
SECTION C FACILITY REQUIREMENTS

The vendor shall ensure that its facility(ies) has adequate access for defendants/person under supervision with physical disabilities. Should a vendor and/or subcontractor choose to relocate a facility or add an additional site within the catchment area, the vendor shall provide the CO written notification no less than 30 days prior and submit a Change or Addition of Performance Site (Section J Attachment). On site visits will be conducted to verify that the offeror's facility complies with the requirements of the RFP. Upon approval of the site, the CO will send an SF-30, Modification of Contract, for mutual agreement of the parties to accept the revision.

SECTION E-INSPECTION AND ACCEPTANCE Vendors Performance (Mandatory Requirement)

The vendor and subcontractor shall: (a) Maintain a physical facility, within the identified catchment area, that meets all applicable federal, state and local regulations (e.g., building codes). In the event the physical facility does not provide adequate access for defendants/persons under supervision with physical disabilities (e.g. no elevator access to second floor office space, etc.), the vendor shall have access to an alternate facility/space within the identified catchment area that meets the requirements. (b) Not endanger the health and safety of employees, clients and the community. (c) Provide physical facilities that preserve both the integrity of the confidential relationship and the personal dignity of the client.

SECTION M-EVALUATION FACTORS FOR AWARD

SECTION C-FACILITY REQUIREMENTS(ON-SITE VISITS) On-site visits will be conducted for those offeror's whose proposals are determined technically acceptable based on the above stated criteria and meet the lowest price requirement. On-site visits will be conducted to verify that the offeror's facility complies

with the requirements of the RFP. There will be on-site evaluations for all subcontractors providing services.

Question No. 7: Same-gender observation coverage: May a prime contractor use an approved subcontracted collector to provide same-gender direct-observation coverage at the prime contractor's approved performance site, provided all Section L subcontractor and staff-qualification requirements are satisfied?

Answer No. 7: Yes. Please read the Statement of Work **SECTION I-REQUIRED CLAUSES, I.2 Subcontracting.**

Section L provides specific directions for potential offerors in completing the proposal. The offeror should fully read Section L and follow the directions set forth. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. All proposals will be evaluated by the criterion explained in Section M. Note if you intend to subcontract any services, instructions are included in Section L the offeror should follow.

Question No. 8: Evening access: The cover letter indicates services should reasonably accommodate participant schedules and may require evening hours. Is scheduled evening availability by appointment acceptable, or must the performance site maintain fixed published evening office hours?

Answer No. 8: Drug testing vendors currently submit their calendars in advance with predetermined dates/times. Drug testing vendors receive referrals requiring participants to report for random drug testing at the rate of either 6 times per month, 4 times per month, or two times per month. Drug testing vendors can choose the dates and time frames, but they must submit a minimum of six dates for each month keeping in mind that referrals will not all be on the same frequency. This frequency can increase/decrease during the month.

Random Urine Specimen Collection Procedures The vendor shall provide random urine specimens collections in accordance with the following:
The vendor shall collect random urine specimens at the frequency determined and authorized in the Probation Form 45. The vendor shall collect random urine specimens when the defendants/person under supervision have less than 24 hours' notice to submit a urine specimen. The vendor shall not change a randomly scheduled urine collection time and date without the advance approval of the CO.

Question No. 9: NAPP/NIDT onboarding: For Project Code 1011, please confirm whether the Judiciary will provide onboarding/training and any required access or equipment for the NAPP notification process and the Government-furnished NIDT devices, and identify any vendor-supplied technology required beyond ordinary office equipment.

Answer No. 9: The U.S. Probation Office provides the Non-Instrumented Drug Testing Devices which contain product inserts on how the device is to be used. The U.S. Probation Office is always available to offer guidance and answer questions. Once an award is made, the U.S. Probation Office will provide onboarding/training and any required access or equipment for the NAPP notification process and the Government-furnished NIDT devices Urine Collection, Testing and Reporting- Non-Instrumented Drug Testing Devices (NIDTs) (1011)Non-Instrument Drug Testing uses methods of urine testing that do not require laboratory instruments for the initial analysis. The device utilized provides an immediate presumptive result. The vendor shall perform the following procedures related to the collection, testing, and reporting of urine specimens using NIDT devices. The Designee will provide the vendor with the necessary urinalysis collection materials (i.e. Chain of Custody forms if applicable, NIDT devices); however, the vendor is responsible for printer ink, disposable gloves, cleaning agents, coloring agent, etc. Regarding Request for Proposals (RFPs) that include Urine Collection, the offeror is not required to maintain a call-in phone system for the urine collection, as this will be operated by the U.S. Probation Office.

Question 10: We are interested in Solicitation 0540-2027-0039 - Residential Substance Abuse Treatment and would appreciate clarification regarding the facility and eligibility requirements.

Could you please confirm whether an organization with significant residential SUD treatment experience, but without a current facility in the Eastern District of Texas, may submit a proposal through a partnership with an established, licensed residential treatment provider? If so, would the partner facility be required to be located within the specified catchment area?

Answer 10: Regarding Solicitation 0540-2027-0039 Short-Term Residential Treatment:

As required by Section B, A vendor **must be capable** of providing services within a geographic area encompassing Eastern District of Texas.

NOTE: Please refer to the Map of the Eastern District of Texas that is in the RFP right after Page B- 2 of 2. Any proposed facility **must be in** the Eastern District of Texas.

Please refer to the Statement of Work: **SECTION I -REQUIRED CLAUSES, I.2 Subcontracting**

Please refer to **Section L.1 Preparation of the Background Disclosure SECTION C FACILITY REQUIREMENTS**

The vendor shall ensure that its facility(ies) has adequate access for defendants/person under supervision with physical disabilities. Should a vendor and/or subcontractor choose to relocate a facility or add an additional site within the catchment area, the vendor shall provide the CO written notification no less than 30 days prior and submit a Change or Addition of Performance Site (Section J

Attachment). On site visits will be conducted to verify that the offeror's facility complies with the requirements of the RFP. Upon approval of the site, the CO will send an SF-30, Modification of Contract, for mutual agreement of the parties to accept the revision.

SECTION E-INSPECTION AND ACCEPTANCE Vendors Performance (Mandatory Requirement)

The vendor and subcontractor shall: (a)Maintain a physical facility, within the identified catchment area, that meets all applicable federal, state and local regulations (e.g., building codes). In the event the physical facility does not provide adequate access for defendants/persons under supervision with physical disabilities (e.g. no elevator access to second floor office space, etc.), the vendor shall have access to an alternate facility/space within the identified catchment area that meets the requirements. (b)Not endanger the health and safety of employees, clients and the community. (c) Provide physical facilities that preserve both the integrity of the

confidential relationship and the personal dignity of the client.

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SECTION C–FACILITY REQUIREMENTS(ON-SITE VISITS) On-site visits will be conducted for those offeror's whose proposals are determined technically acceptable based on the above stated criteria and meet the lowest price requirement. On-site visits will be conducted to verify that the offeror's facility complies with the requirements of the RFP. There will be on-site evaluations for all subcontractors providing services.

Question No. 11: Regarding Solicitation 0540-27-0041 – FY27 Treatment Services, we would appreciate clarification regarding the geographic catchment area for Mental Health Treatment services.

Would a treatment facility located in Longview, Texas, or a facility in Tyler, Texas, scheduled to open later this year, satisfy the solicitation's requirement that services be provided within the applicable geographic catchment area?

We would appreciate clarification as to whether either location would meet the geographic requirement for this solicitation, including whether the anticipated opening date of the Tyler facility would present any issue.

Answer No. 11: Regarding Solicitation 0540-27-0041, the catchment area is Athens, Texas. As identified in Section B, a vendor must be capable of providing services within a geographic area **encompassing Athens, Texas.** In accordance with Section L (Background Disclosure), *“Offeror and subcontractor sites shall be located within the solicitation’s identified catchment area and shall be operational sites at the time of the RFP submission.”* Any proposed facility in response to Solicitation No. 0540-27-0041 can be located inside or outside the city limits of Athens, Texas; however, the proposed facility **must** have an **actual physical address of Athens, Texas.**