

## FY 2026 BPA Questions and Answers

If you have any questions regarding the RFP, please submit your questions in writing to TXEPml\_solicitationquestions@txep.uscourts.gov. You may NOT call with ANY questions regarding the RFP, regardless how minor the question. All questions are due by Tuesday July 15<sup>th</sup>, 2025, at 5:00 p.m. All responses to questions will be posted to the U.S. Probation Office website as questions are received. Therefore, please check the web site occasionally while working on the RFP, and prior to submitting the RFP, for any clarification issues. All responses to questions will be posted on the U.S. Probation Office website at [www.txep.uscourts.gov](http://www.txep.uscourts.gov) (under the Contract Treatment Services tab, then click on the link that says BPA Questions and Answers). Proposals are due by Monday July 28<sup>th</sup>, 2025, at 5:00 p.m.

### **Received on June 28, 2025**

- Q: Please see the information to send the Zoom link for the meeting on July 2nd at 10am. Thank you!
- A: Please refer to the RFP Cover Letter. The information on how to join the Microsoft Teams Meeting is on the last page.

### **Received on July 1, 2025**

- Q: I noticed in the Presolicitation for Tyler, Texas that it included psychiatric services under Mental Health, but not in the Solicitation. I just wanted to confirm that psychiatric services are not being requested? Are there other locations that may need psychiatric services, and they can be conducted by telehealth?
- A: <https://www.txep.uscourts.gov/Solicitations> The Eastern District of Texas **IS NOT** soliciting for psychiatric services at this time.
- Q: I'm not seeing how to join the Teams Meeting for RFPs - is there a link or do we get an email invite?
- A: Please refer to the RFP Cover Letter. The information on how to join the Microsoft Teams Meeting is on the last page.

### **Received on July 2, 2025**

- Q: Does a bidder have the option to submit a Bid to the RIF for Mental Health Treatment, Substance Abuse and Urine Collection. Or can the opt for mental health treatment and substance abuse and decline Urine collection. Does the bidder need to submit a separate Bid for each service in the RIF offered.
- A: All interested vendors need to read the RFP Cover Letter carefully. There is a total of (31) RFPs. As stated in **SECTION B - SUPPLIES OR SERVICES AND OFFEROR'S PRICES** "Offerors failing to provide pricing on all identified project codes (with the exception of actual cost or administrative fees), will be considered technically unacceptable."
- Section L** provides specific directions for potential offerors in completing the proposal. **The offeror should fully read Section L and follow the directions set forth.** The minimum standards for the services listed are contained in the Clauses and Terms of

Agreement. **All proposals will be evaluated by the criterion explained in Section M.** Note if you intend to subcontract any services, instructions are included in Section L the offeror should follow.

**Received on July 3, 2025**

Q: Initially I intend to do the work myself so I haven't identified any subcontractors I want to approach. I suspect I should go ahead and add the S next to the code, but I didn't want to assume. Can you confirm?

A: Please refer to **SECTION I - REQUIRED CLAUSES under I.2 Subcontracting:** "Services the vendor proposes to refer to other service providers shall be considered subcontracting. The vendor (prime contractor) may subcontract the provision of treatment services to other service providers (subcontractors). After award, any proposed subcontractor arrangements or changes to the existing subcontractor arrangements are subject to the Contracting Officer's approval and shall be submitted in writing to the Contracting Officer at least 30 days in advance of the proposed subcontracting arrangement or change. The Contracting Officer will respond promptly with written approval or disapproval."

**L.1. GENERAL INSTRUCTIONS FOR PROPOSALS, Section B - Submission of Prices:  
(3) Acceptable Responses (C) - Subcontracting**

For project codes the Offeror will be subcontracting, the Offeror shall insert the letter "S" following the price inserted in the Unit Price column. Subcontracting includes all services outsourced in order to fulfill the requirements of the agreement.

**Section L** provides specific directions for potential offerors in completing the proposal. **The offeror should fully read Section L and follow the directions set forth.** The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. **All proposals will be evaluated by the criterion explained in Section M. Note if you intend to subcontract any services, instructions are included in Section L the offeror should follow.**

**Received on July 7, 2025**

Q: What is the email address used to submit the solicitation offer?

A: Please refer to Page 4 of the RFP Cover Letter to obtain the email address to submit your proposal. The Cover Letter may be found by going to [www.txep.uscourts.gov](http://www.txep.uscourts.gov); Contract Treatment Services & Other Solicitations; Open Solicitations RFP's/ Q & A; then find Request for Proposal Cover Letter. In addition, the email address is also listed in the RFP in **SECTION A, SOLICITATION / OFFER / ACCEPTANCE, Block No. 4.**

**Received on July 10, 2025**

Q: Regarding 0540-26-0028: Is this solicitation still open?

A: As identified in the RFP Cover Letter, all (31) RFPs were posted on June 24, 2025. **The deadline for all (31) RFPs is July 28, 2025 @ 5:00 p.m.**

Request for Proposals (RFPs) are located on the district's website at [www.txep.uscourts.gov](http://www.txep.uscourts.gov) (Under the tab Contract Treatment Services & Other Solicitations). The instructions for downloading an RFP are as follows:

- Click the Contract Treatment Services & Other Solicitations tab.
- Click the Open Solicitations/RFP/Q&A tab.
- Click the RFP that you are interested in (you will need to download the RFP).
- **Please read the RFP Cover letter carefully.**

**Section L** provides specific directions for potential offerors in completing the proposal. **The offeror should fully read Section L and follow the directions set forth.** The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. **All proposals will be evaluated by the criterion explained in Section M. Note if you intend to subcontract any services, instructions are included in Section L the offeror should follow.**