

## **FY 2025 Request for Proposals Questions & Answers**

**Question #1:** I am located in San Antonio, TX, in a different district. Is there a different treatment services contact that I should be working with?

A: Our Request for Proposals (RFP's) are solicited for treatment service agreements within the Eastern District of Texas; San Antonio, TX, is located within the Western District of Texas. As we are wholly separate districts, we are unable to provide information regarding treatment services needs in the Western District of Texas.

**Question #2:** I have a therapist who has a background however it has been 30 years ago and they recently had a solicitation of prostitution and received Class A probation and were able to keep their license can I still use them with this application.

A: The answer is no if the staff member is currently on probation. The Offeror shall certify that no proposed staff members are currently under investigation for or charged with a criminal offense and/or no proposed staff members are currently under pretrial, probation, parole, mandatory release or supervised release (federal, state, or local). The Offeror shall also certify that no proposed staff members have been convicted of any sexual offense (including but not limited to child pornography offenses, child exploitation, sexual abuse, rape, or sexual assault) or are required under federal, state or local law to register on the Sexual Offender registry.

**Questions #3:** If a vendor is approved for treatment and PPG, can the LSOTP providing therapy services also administer and score the PPG for the same client?

A: The Eastern District of Texas does not currently have any treatment providers with PC 5021 included on their agreement. There is a project code that is available in the National Treatment Services Statement of Work for the Penile Plethysmograph; however, this service is not utilized by the Eastern District of Texas. As reflected in the RFP for BPA - Solicitation Number: 0540-25-0015 one of the services being solicited is Visual Reaction Time (VRT) Measure of Sexual Interest (5025) is an objective method for evaluating sexual interest which is designed to determine sex offender treatment needs and risk levels.

**Question #4:** What is approved pricing for current LSOTP providers (treatment and PPG)?

A: Federal procurement procedures prohibit the disclosure of vendor pricing. If a vendor is interested in the submitting a RFP, then he/she will need to conduct their own Market Research and propose pricing. Section L provides specific directions for potential offerors in completing the proposal. The offeror should fully read Section L and follow the directions set forth. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. All proposals will be evaluated by the criterion explained in Section M.

**Question #5:** How many vendors are currently approved for sex offender treatment services?

A: Pathways Forensic and Mental Health Services in Lufkin and Nacogdoches; Texas Counseling and Rehabilitation Services in Beaumont and Orange; Van Zandt Community Counseling in Tyler and Canton; and, F. Liles Arnold in Plano, Texas.

**Question #6:** How many vendors are currently approved to provide PPG services?

A: None.

**Question #7:** How many Spanish speaking vendors are currently approved to provide therapy and PPG services?

A: There is currently no requirement in the National Treatment Services Statement of Work to have a Spanish speaking vendor. If a need arose with a defendant and/or a person under supervision, the Eastern District of Texas has the ability to arrange for an interpreter.

**Question #8:** How many probationers were referred to LSOTP treatment in the 2023 and 2024 FY?

A: As stated in the RFP Cover Letter, please do not rely on knowledge of previous RFPs, or knowledge of previous Federal procurement procedures. The estimated monthly quantity listed in Section B of the RFP is the estimate of the services to be provided during the terms of this agreement. **It is only an estimate**

**Question #9:** How many probationers were referred to PPG assessments in the 2023 and 2024 FY?

A: As stated in the RFP Cover Letter, please do not rely on knowledge of previous RFPs, or knowledge of previous Federal procurement procedures. The Eastern District of Texas does not currently have any treatment providers with PC 5021 included on their agreement. There is a project code that is available in the National Treatment Services Statement of Work for the Penile Plethysmograph; however, this service is not utilized by the Eastern District of Texas. As reflected in the RFP for BPA - Solicitation Number: 0540-25-0015 one of the services being solicited is Visual Reaction Time (VRT) Measure of Sexual Interest (5025) is an objective method for evaluating sexual interest which is designed to determine sex offender treatment needs and risk levels.

**Question #10:** On average, how long are federal probationers involved in sex offender treatment?

A: The length of time that a person under supervision is involved in sex offender treatment varies. The estimated monthly quantity listed in Section B of the RFP is the estimate of the services to be provided during the terms of this agreement. **It is only an estimate.** The U.S. Probation Officer assigned to the case work closely with the treatment providers through ongoing collaboration and Case Staffing Conferences. Information on the Primary Treatment Phase, the Maintenance Treatment Phase, and Case Staffing Conferences is located in SECTION C. DESCRIPTION/STATEMENT OF WORK.

**Question #11:** Who are the current vendors for sex offender treatment?

A: Pathways Forensic and Mental Health Services in Lufkin and Nacogdoches; Texas Counseling and Rehabilitation Services in Beaumont and Orange; Van Zandt Community Counseling in Tyler and Canton; and, F. Liles Arnold in Plano, Texas.

**Question #12:** Who are the current vendors for PPG assessments?

A: The Eastern District of Texas does not currently have any treatment providers with the **Penile Plethysmograph** (5021) included on their agreement. This is the project code that is available in the National Treatment Services Statement of Work for the Penile Plethysmograph; however, this service is not utilized by the Eastern District of Texas. As reflected in the RFP for BPA - Solicitation Number: 0540-25-0015 one of the services being solicited is Visual Reaction Time (VRT) Measure of Sexual Interest (5025) is an objective method for evaluating sexual interest which is designed to determine sex offender treatment needs and risk levels.

**Question #13:** In submitting the RFP, may instructional pages be omitted when emailing the offer back?

A: A. L.1. GENERAL INSTRUCTIONS FOR PROPOSAL - Note: The Offeror shall not submit solicitation sections C, D, E, F, G, H, I, and J as part of its proposal.

**Question #14:** If our contract is not up until next year, do we have to submit on this proposal?

A: Only the RFPs listed under the Open Solicitations will require a proposal be submitted. If you are still under a current agreement you will receive a Notice of Intent to Extend Letter no later than August 1, 2024.

**Question #15:** We operate a drug and alcohol collection/testing facility in Jefferson, Texas, and are looking to offer our services within our district. Could you provide guidance on the application process?

A: Please refer to our home page under the Contract Treatment Services & Other Solicitations>Open Solicitations/RFPs. We are currently in the Open Solicitation period and the current Request for Proposals that we have open are listed there. You will also find the link for the Treatment Vendor's Conference that contains more detailed information for your viewing pleasure.

**Question #16:** Where are the blank forms to complete for the RFP?

A: Please refer to our home page under the Contract Treatment Services & Other Solicitations>Open Solicitations/RFPs>FY 2025 BPA RFP Solicitation Cover Letter. Read the Cover Letter. It explains how to submit a proposal.

**Question #17:** Our outpatient office is in Houston. We do virtual visits and in person visits. Are we able to apply for this contract?

A: Our Request for Proposals (RFP's) are solicited for treatment service agreements within the Eastern District of Texas; a vendor will be required to have an office in the catchment area listed on the RFP. Houston, TX, is located within the Southern District of Texas. As we are wholly separate districts, we are unable to provide information regarding treatment services needs in the Southern District of Texas.

**Question #18:** If a bid is submitted and awarded for 0540-2024-0026, does the counseling practice have to have a psychologist or a psychiatrist on staff even if they are not bidding for code 5011?

A: In accordance with Section B, Offerors shall submit pricing and proposal information related to only the required services. In accordance with Section in the Statement of Work, Page 6 of 23 it says "Mental Health Intake Assessment and Report (5011)- performed by a masters or doctoral level clinician who is licensed or certified in the scope of practice and meets the standards of practice established by their state regulatory board. The assessment could also be conducted by a provisionally licensed, masters level clinician under the supervision of a licensed professional in accordance with state licensing standards."

**Question #19:** Does this contract require us to conduct polygraph on the sex offenders if we don't bid for that code and don't have the personnel to cover that service?

The RFP 0540-25-0026 is for Plano, Texas in Collin County. Please read Section B Pages 1, 2, and 3. There are no project codes for polygraphs under RFP 0540-25-0026.

**Question #20:** I am requesting clarification that as we have another contract with USPO in another district, will it be required for us to submit all monitoring forms as part of the background disclosure at the time of bid submission?

**A: Yes, you will be required to submit monitoring reports. In accordance with Section L, Preparation of Background Disclosure, (2) a "provide copies of all monitoring/compliance/audit/performance reports for the previous 24 months from all federal, state and local agencies. Offerors who are currently awarded an agreement with the USPO/USPSO conducting the solicitation are not required to provide copies of USPO/USPSO monitoring reports. However, the Offeror shall provide copies of all monitoring/compliance/audit/performance reports for the previous 24 months from other federal, state, and local agencies for similar services provided and/or any and all reports from any other USPO/USPSO agencies within the previous 24 months. The government reserves the right to review past performance information from other sources."**

**Question #21:** In regards to the sex offender questionnaire, will this document need to be completed by the vendor/practice staff or the PO?

A: The Form Disclosure Model Sex History Polygraph Questionnaire is collaboratively completed with information attained from the person under supervision and treatment provider, as the information and results from these examinations are intended to assist in risk assessment, risk management and treatment planning.

**Question #22:** My question relates to whether there is any available "membership equivalent" that would or could be considered to supplement the requirement for APA membership. When considering this lengthy application process, compared with the timeframe between the date of the RFP and deadlines for submission, it would be impossible for any examiner who would even want to acquire APA membership to do so in 3-4 weeks. If my interpretation of this requirement is correct - that there are no substitutions for APA membership, then I am concerned that these circumstances coupled with the clear absence of APA examiners in East Texas would leave most prospective SOTP vendors in the Eastern District with no option to bid, mean of course that they can begin or continue providing sex offender services under the Statement of Work as written.

**A: The following information has been revised for Project Codes 5022 and 5023: In the event the examiner does not have an active regular membership in the APA, the examiner shall provide documentation of the APA membership application with the proposal submission, with final membership verification provided no later than February 28, 2025.**