

## INAPPROPRIATE BEHAVIOR NOTIFICATION

MISSED APPOINTMENTS, RESCHEDULES, TARDINESS, DISRUPTIVE BEHAVIOR OR  
FAILURE TO MEANINGFULLY ENGAGE IN TREATMENT

**FROM:** \_\_\_\_\_  
Name Treatment Agency

**TO:** \_\_\_\_\_  
U.S. Probation Officer

This notice is regarding: \_\_\_\_\_  
Name PACTS Number

1. \_\_\_\_\_ This client failed to attend his/her \_\_\_\_\_ appointment.  
(Date) (Time)
2. \_\_\_\_\_ This client rescheduled his/her \_\_\_\_\_ appointment.  
(Date) (Time)
3. \_\_\_\_\_ This client was late and arrived at \_\_\_\_\_ for his/her \_\_\_\_\_  
(Time) (Date)  
\_\_\_\_\_ appointment.  
(Time)
4. \_\_\_\_\_ This client is failing to participate in his/her treatment plan (disruptive, sleeping,  
bad attitude, failing to complete assigned work, etc.) as specified below:

\_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_ The information involving the circumstances as I understand them are as follows:  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: Please relay to him/her that his/her next appointment is \_\_\_\_\_ @ \_\_\_\_\_**  
(Time) (Date)

\_\_\_\_\_  
Counselor